

PORTFOLIO

Driven to become an executive producer in the television and film industry, my career began as a production assistant after university. Shortly after, freelance opportunities followed, leading to roles as 1st AD, producer, and casting assistant/coordinator across various projects—from commercials to feature films. Passion, professionalism, and enthusiasm are brought to every project.

With a long-term goal of creating, writing, and directing original work, the focus remains on continual growth and learning. Always on the move, ready and eager for the next challenge.

# HELLO

# EDUCATION

## Bachelor of Arts in Live Events and Television

London College of Communication / University of the Arts London - United Kingdom

*Dissertation Title: Live Advertising: how guerrilla and experiential marketing strategies are redefining advertising products through the creation of events and live experiences.*

## High School Diploma in Multimedia and 3D Design

"Alessandro Vittoria" Trento Art Institute

*Paper Title: How expressionism inspired my style anche critical thinking.*

## Experience Abroad

Senior year of high school in the USA

Schuyler Central High School - Nebraska

# TRAINING

## **Selected Participant / Film Campus Innsbruck International Film Festival Innsbruck**

Chosen as one of 10 participants for Austria's leading talent campus during the International Film Festival Innsbruck. The program included masterclasses, collaborative workshops, and mentorship with international film professionals, with a focus on global cinema and underrepresented narratives.

## **Selected Participant / Forward Producer Lab**

*Trentino Film Commission*

An intensive course for audiovisual producers, focusing on their creative contributions to project development, diversification, team composition, story identification, development roles, producer-financier relationships, co-production, budget development, production budgets, and financial planning and strategies.

## **Media Academy**

*Tempora ODV*

A program built around problem-based learning, strategically alternating between theoretical sessions, practical activities, and small group work. Writing, videography, podcasting, and web tools for entrepreneurship, creativity, and soft skills development.

## **Cultural Heritage Marketing Technician Certificate**

F. Demarchi Foundation

*Paper Title: Organising and planning activities and events to promote the (local) landscape.*

## **Security Staffer for Entertainment Activities**

Trento Business Academy

**Volunteer** (66th Trento Film Festival)

**Volunteer** (FIVB - Volleyball Men's World Championship)

PROJECTS



## TECHNICAL RUNNER

NBCUNIVERSAL // XXV WINTER OLYMPICS

- provided mission-critical operational and logistics support for NBC's engineering and broadcasting departments
- managed high-volume technical inventory, deliveries, and supply chains to ensure 24/7 broadcast readiness
- updated, created, and managed essential documentation for departmental workflow continuity
- facilitated high-pressure communications between international teams to resolve technical hurdles

## CROWD COORDINATOR ASSISTANT (Freelancer) - Tv Series

"NETFLIX - Four Season - season 2" // "RAI - A tutta scena"

- directed large-scale check-ins, from guiding extras through the filling process to organising them neatly
- provided on-set assistance, managing their needs and logistics to maintain a smooth filming schedule
- maintained group focus and safety by communicating critical instructions and schedule updates
- acted as the primary point of contact between production departments and background talent



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# FILMS

## EXTRA COORDINATOR ASSISTANT

KAVAC FILM S.R.L // CAMPO DI BATTAGLIA - directed by Gianni Amelio

- assisted the coordinators during open-call castings
- helped track and enter talent and production-related data into the database, worked collaboratively with the costume, makeup up, and hair departments
- support on set

## EXTRA COORDINATOR // CASTING ASSISTANT

GENOMA FILM S.R.L // NINA DEI LUPI - directed by Antonio Pisu

- tracked, entered, and maintained talent and production-related data
- handled administrative duties and processed production documents
- worked collaboratively with 1-2nd AD, production, and administration departments
- organized groups for each shooting day on set and provided supervision

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# SHORTS

## 1st AD - PRODUCTION ASSISTANT

FREELANCER // AFFUCÀRA - directed by Alessandro Capomolla

- created the film and logistic schedules
- coordinated the cast and crew
- supervised day-to-day operations
- on set support
- provided creative solutions when needed

## 1st AD - PRODUCTION ASSISTANT

FREELANCER // IL LAMENTO DEGLI ALBERI\* - directed by Gianpiero Mendini

- created the film and logistic schedules
- coordinated the cast and crew
- supervised day-to-day operations
- support on set
- provided creative solutions when needed



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# ADS

## PRODUCTION ASSISTANT

FREELANCER

Primavera

I am VITA - VITAProtection - VITATime

Christmas in FVG - Guardled - Prealux / directed by Alessandro Capomolla

- logistic breakdowns
- casting calls
- permit requests
- detailed cast/crew call sheet
- contracts - writing and signing
- budgeting and payments
- props and costume dept. coordination
- health and safety forms

# EVENTS

## EVENT CO-MANAGER

MUSE - SCIENCE MUSEUM OF TRENTO - MUSESCAPE

- created and curated an escape room event throughout the different floors
- developed a detailed event plan for each team
- curated the communication on all media channels with the creation of graphics and texts
- supervised all the operations during the event

## INTERN

MUSE - SCIENCE MUSEUM OF TRENTO - PUBLIC PROGRAMS OFFICE

- supported by supervisors with the planning of various events - corporate, exhibits, and conferences
- wrote reports and presented various events related to data
- collaborated closely with all my supervisors and peers
- provided creative solutions when needed

## MARKETING CONSULTANT

### FREELANCER

- created tailored campaigns and pitched ideas;
- monitored offline and online campaigns with related data;
- collaborated with third-party marketing agencies and coordinated all the expense plans
- provided creative solutions when needed.

## MEDIA ACADEMY CONTEST WINNER

### PRESENTATION

- attended all the lectures and labs
- worked in a group to create the contest presentation material
- created all the presentation graphics and plans
- provided creative solutions when needed

# MARKETING

 press the titles to view the presentation

*“Specialist in film and television production with solid experience  
in set management and event organisation.  
Seeking opportunities to leverage my organisational and creative  
skills to contribute to the success of ambitious and innovative  
projects.”*





*Carol Pedrinolla*

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LET'S CONNECT!

THANKS